

Annexure-1  
Section 6.5

**NOTICE INVITING eTENDER FOR WORKS CONTRACT**

**Office of the Eroali Gram Panchayat**  
P.O- Eroali, P.S- Khargram, Dist- Murshidabad

NIT No – 12/EGP/15<sup>th</sup> CFCG/2020-21

Date: 08/09/2020

**NOTICE INVITING e-TENDER**

Online percentage rate tender for the following works are hereby invited by the undersigned from the resourceful bonafied, experienced Contractors, Registered Societies formed by unemployed Engineers and Labour Co-operative and either enlisted of any Executive Officer bonafied outsiders, Govt. Contractors registered with P.W.D/ Irrigation and Water Ways Department/ Housing Department/ C.P.W.D. & enlisted contractors of other Engineering Dept. of the Govt. Having experience in dame type of works by two covers system. The work details in Annexure-A given below. They have to abide by the following conditions.

The applicant in the same name and style as prime contractor should have successfully completed at least one contract of similar nature of work at least 60% value of the proposed contract within the last 5 years. To qualify for award of the Contract, each bidder should have in the last five years: Achieved in any one year during last five years in the same name and style. **One agency can apply maximum 2 (Two) Serial Only.**

All documents must be produced for registered Engineers Co-Operative Society & Registered labour Co-Operative Society including valid audit report for the last three (3) years, valid ARCS certificates and other papers & submit the same with full address of their and authorized person to sign on tender documents along with Technical Bid papers. During scrutiny of Technical Bid/ Tender documents if it is found that any information is incorrect the Technical Bid/ Tender documents will be rejected without assigning any reason thereof. The Prodhnan, Eroali Gram Panchayat will have sole discretion to decide the eligibility of the Contractors on the basis of his submitted documents and evaluation thereof and reserve the right to refuse any explanation to Contractor to refuse issuance of tender to any applicant without assigning any reason thereof and the decision of the Prodhnan, Eroali Gram Panchayat in this respect will be final. The details can be had from the web site: <http://wbtenders.gov.in>.

Prospective bidders have to submit their bid on-line through <http://wbtenders.gov.in>. Tender document fees may be deposited in the form of **online mode**. The Earnest money noted against the name of work @2.00 % of the value of work will have to deposit in the form of **online mode**.

**Annexure-A**

Sl. No	Name of Scheme	Site Details	Source of Fund	Amount put to Tender (In Rs.)	Earnest money (In Rs.)	Required Credentia l (In Rs.)	Cost of Tender Document (In Rs.)	Work compl etion period
1	Const of CC road from Hapijul house towards Kamal house at Jaterpur III (AAP No- 67/15 <sup>th</sup> CFC/2020-21)	Jatarpur -III, JI No 109	15 <sup>th</sup> CFCG	129762	2595	77857	250	15 Days
2	Const of CC road from Bikash Singha house towards Prosanta Thander house at Eroali XIII (AAP No- 90/15 <sup>th</sup> CFC/2020-21)	Eroali- XIII, JI No 106	15 <sup>th</sup> CFCG	176763	3535	106058	250	15 Days
3	Const of CC road from Susesh Mondal house towards Dharmaraj tala at Augram XVI (AAP No- 98/15 <sup>th</sup> CFC/2020-21)	Augram XI, JI No 104	15 <sup>th</sup> CFCG	175721	3514	105433	250	15 Days
4	Construction of CC road from Pucca rasta towards Mister house at Parbotipur XII (AAP No- 88/15 <sup>th</sup> CFC/2020-21)	Parboti pur-XII, JINo109	15 <sup>th</sup> CFCG	176763	3535	106058	250	15 Days

Intending bidders may **download** tender documents from e-procurement portal of the web site: <http://wbtenders.gov.in> from 08/09/2020 at 11:00 Hours to 18/09/2020 up to 17:00 Hours. The pre-qualification and bid documents duly filled in all respect should be submitted on line through the aforesaid e portal before 17:00 Hours (as per Server clock) up to 18/09/2020. **The Prodhnan, Eroali Gram Panchayat does not take any responsibility for the delay caused due to non-availability of Internet connection or traffic jam etc.**

The pre-qualification documents alone will be opened on 21/09/2020 at 11:00 Hours by the Prodhnan, Eroali Gram Panchayat. The intending bidders may remain present at the time of opening. If no Contractor / Agency is present during opening the tenders / quotations will be opened in their absence.

The financial bid document of the technically qualified bidders will be opened for evaluation and selection of qualified bidders on 25/09/2020 at 11:00 Hours and the other bid documents will be unopened. No separate intimation will be

given for this, unless the above date is changed. In case of change of date, due intimation will be given in News dailies and website. No individual intimation will be given. Name of the qualified bidders will be displayed in the office notice board.

**A. The Eligibility criteria are given below:**

- 1) The Pradhan, Liroali Gram Panchayat reserves the right to reject or cancel any or all prequalification documents and bid document or the entire tender process without assigning any reason what so ever. The following documents are to be produced at the time of submission of tenders through e-tendering Process.
  - a. The credential should be submitted/uploaded at least 60% of the amount put to Tender supported by final payment Certificate and Completion Certificate within the last 5 years in the same nature/style of single work & completed the work successfully.
  - b. The Credential should be in the name & style of the intending bidder only, and not in the name and / or style of any of the Partner(s). Please note that, **Final Payment Certificate and Completion Certificate along with Work Order and Bank Passbook/ Statement showing the Credit of final payment will only be entertained as CREDENTIAL.**
  - c. Annual Profit & Loss Account & Balance Sheet for last 3 (three) financial years verified by a Chartered Accountants/ Govt. Auditor in case of Co-Operatives (mandatory for works above 10 Lakhs. For those bidding for works below Rs 10 00 lakh in value self certificate profit and loss A/c and balance sheet along with Income Tax Returns for last three financial years to be submitted.
  - d. **Professional Tax clearance certificates for the current year, PAN Card and latest GST Registration Certificate**
  - e. Each Bidder shall submit/upload only one Bid in each Serial. A Bidder who submits/upload more than one Bid for one Serial will cause the proposals with the Bidder's participation to be disqualified.
  - f.
    - i) Affidavit regarding the Bidder will be able to invest 80% (Eighty percent) Cash during implementation of the work.
    - ii) Affidavit regarding correctness of certificates.
    - iii) Affidavit regarding non-employment of any Block Development Office /official under him.
    - iv) Affidavit regarding non-employment of retired (within 2 years) Departmental / Govt. Officers/ Engineers under him.
- 2) To qualify for award of the Contract, each bidder should have in the last five years:
  - a) PAN Card No.
  - b) Income tax return for the last 3 (three) financial years.
  - c) Clearance from Asst Registrar of Co-operative Societies, in case of Co-operative Societies.
  - d) List of completed works for the last 3 Years.
  - e) List of ongoing works.
  - f) Annual Profit & Loss Account & Balance Sheet for last 3 (three) financial years verified by a Chartered Accountants/ Govt. Auditor in case of Co-Operatives.

The contractor should own/hire/lease sufficient technical manpower, tools and plants to complete the work.

- 3) Even though the bidders meet the above qualifying criteria, they are subject to be disqualified if they have:
  - (i) Made misleading or false representations in the forms, statements, affidavits and attachments submitted in proof of the qualification requirements, and / or record of submission of any false / fake document(s)
  - (ii) Record of poor performance such as abandoning the works, not properly completing the contract, inordinate delays in completion, litigation history, or financial failures etc.
  - (iii) Participated in the previous bidding for the same work and had quoted unreasonably high or low bid prices and could not furnish rational justification for it to the Employer.
- 4) Bids from joint venture are not allowed.
- 5) A bidder is allowed to participate in the tender with separate credential for each work. (i.e. single work with single credential)

**6) SAMPLE FORMAT FOR AFFIDAVIT**

I, Sri.....S/o Sri....., age.....years, residing at..... Proprietor/Partner/Director of.....do hereby solemnly affirm and declare in connection with.....as follows:-

- a) That I, the undersigned, do certify that all the information furnished & statements made in the bid documents are true and correct to the best of my knowledge and belief.

- b) That the undersigned also hereby certifies that neither I nor any of my employees is near relative of GP Staff/ Prodhan/ Upo-Prodhan/ Sanchalak/ Member of the GP
- c) The undersigned would authorize and request any bank, person, firm or corporation to furnish pertinent information as deemed necessary and or as requested by the Department to verify this statement.
- d) The undersigned understands and agrees that the bid shall remain open for Acceptance 180 days from the date of opening of financial bid.
- e) The undersigned agrees to invest 80% of the contract price of works by cash during the implementation of the works.
- f) If the contract is awarded to us, we will deploy at site all necessary T&P and equipments immediately on receipt of the work order. We would be duty bound to use those equipments at site to achieve the best result as per requirement of the contract. We would upkeep and maintain those equipments in running condition till completion of the Project. Any breakdown of any equipment will be replaced immediately. No part of equipment will be shifted to another site without the written permission of the E.I.C.
- g) We would be bound to carry out the necessary tests on soil, aggregates, cement, concrete, bitumen as per specifications to maintain the quality at site.
- h) We will be contract bound to bring to the notice of the EIC any non-compliance of test results along with the action taken report.
- i) Any departure whatsoever in any form will be considered as breach of contract. In such situation the Department at his liberty may with hold our payment till we rectify the defects or fulfill our contractual obligation. In this connection, Departmental decision will be final and binding.
- j) The undersigned also certifies that neither we have abandoned any work awarded to us, nor any penal action was taken against us by any department. The undersigned also declares that we do not have any running litigation with any department.
- k) The undersigned would not sub-lease/sub-let the work in part or full in any firm. In case, such event occurs the penal action as decided by the competent authority will be binding.

**B. Additional information to the Bidders:**

- 1) **Drawings and Photographs of the Works:** Before submission of the tender/bid, the contractor must visit the work site to judge the local condition from all corners and no plea / complain about the site will be entertained after awards. It will be presumed that the agency offered the tender after reviewing entire position of the work site. No extra claim will be entertained such as re-carriage, road diversion, de-watering etc during work period. The contractor shall do video photography of the site firstly before the start of the work and lastly after the completion of the work. Before starting the work, the work site must be dressed and cleared by cutting all sorts of jungle, shrubs etc. No separate payment will be made to the contractor for this. The Contractor shall not disclose details of Drawings furnished to him and works on which he is engaged without the prior approval of the Engineer in writing. No photographs/ Video photography shall be published otherwise circulated without the approval of the Engineer in writing.
- 2) Notwithstanding the provisions made in the related BOQ any item of the work which can legitimately be considered as not stipulated in the Specific Schedule of probable items of work but has become necessarily as a reasonable contingent item during actual execution of the work will have to be done by the contractor if so directed by the engineer-in-Charge in writing obtaining prior approval of the tender accepting authority and the rates will be fixed in the manner as stated below.
  - a) The rate of Supplementary item shall be analyzed to the maximum extent possible from rates of allied item of works appearing in the "Specific Priced Schedule of Probable Items".
  - b) To complete the analysis, if necessary, the rates appearing in the Schedule of Rates of PWD (Saniti Plumbing). Department's schedules of rates in force for the working area at the date of acceptance of the tender. Value of the supplementary tender / substitute Supplementary tender shall not be more than 10% (ten percent) of the tender amount / contract value accepted provided that total work value together with the Supplementary tender / substitute Supplementary tender (along with excess work if any) shall not exceed the Sanctioned Value of the work or Estimated Amount put to the tender +5% whichever is less.
- 3) The successful bidder will have to start the work within seven days from the date of issue of work order after execution of formal agreement as per rule and will have to complete the work within the time allowed for completion, failing which penalty will be strictly enforced as per rule without prior communication to the Agency
  - (a) Milestones to be achieved during the contract period
    - (i) 1/8th of the value of entire contract work up to 1/4th of the period allowed for completion of construction.
    - (ii) 3/8th of the value of entire contract work up to 1/2 of the period allowed for completion of construction
    - (iii) 3/4th of the value of entire contract work up to 3/4th of the period allowed for completion of construction.
    - (iv) Full value of entire contract work up to full period allowed for completion of construction.
- 4) **To Keep the Roads / Building in good condition (security period):** Security money will be returned after the retention period from completion of work i.e. 6(six) month. Any defect/maintenance arising within this 6 (Six) months (defect liability period) shall be rectified by the Contractor at his own cost.
  - i) No Mobilization Advance and Advance against purchase of equipment will be paid for the work.

ii) No Secured Advance will be paid for the work under any circumstances. Under no circumstances Escalation in prices in materials, labour charges, cost of P.O.L. will be entertained.

iii) All duties, taxes, royalties, cess, [including 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Act, 1996], toll, taxes and other levies payable by the Contractor under the Contract to the State / Central Government for any other cause, shall be included in the rates, prices and total Bid price submitted by the bidder. 1% Cess under W.B. Building and other Construction Workers (Regulation of Employments & Condition of Service) Welfare Cess Act, 1996 will be deducted from the running bills.

5) Preparation of Bids/Tender Documents

a) Language of the Bid / Tender documents will be in English.

b) Documents Comprising the Bid/ Tender documents

i) The Bid submitted by the Bidder shall be in two separate parts:

**Part I- This shall be named Technical Bid and shall comprise of.**

i.i) Bidding documents (Technical Bid), Tender document purchase fee and Earnest money. [Tender with all other documents along with BOQs, brief description, rates, schedule of works, drawings etc. of work including Tender documents can also be downloaded from Govt. of West Bengal e-tendering Web site :<http://wbtenders.gov.in>

i.ii) Authorized addresses and contact details of the bidder having the following information:-

Address of communication -

Telephone No(s) Office:-

Mobile No:- Facsimile (FAX) No - Electronic Mail

Identification (E-mail ID):-

i.iii) Schedule of Quantities.

i.iv) Bidding Document.

i.v) **Bid Validity**- Undertaking that the bid shall remain valid for a period of 180 (one hundred eighty) days after the deadline for financial bid date for bid submission. A bid valid for a shorter period shall be rejected by the under signed as non responsible bidder.

**Part II. It shall be named Financial Bid and shall comprise of:**

i.i) Bill of Quantity [The unit rates and the prices shall be quoted by the bidder entirely in Indian Rupees.]

i.ii) **Content of Bidding Documents:** The set of bidding documents comprises the documents listed below:

a) Notice Inviting Tender

b) Conditions of Contract

c) Specifications (Schedule of Quantity)

d) Drawings

e) Bill of Quantities

Tenderer/Bidderer may inspect the respective site of work and go through the set of tender papers BOQs, rates, brief description, rates, schedule of works, drawings, all other details & related documents kept in the office establishment of the Prodhan, Eroali Gram Panchayat from 08/09/2020 to 18/09/2020 during office hours except holidays. Pre-bid meeting with prospective bidders will be held on 10/09/2020 at 11-00 Hours Environmental and Social Safeguards issues pertaining to the tendered work will also be discussed and explained in the meeting.

6) The Authorized representative of bidder who will supervise the day-to-day activities during construction should also be specified in the tender form. A work Order Book with triplicate pages must be kept at the site office of the agency the work and day to day instruction, whenever required, will be recorded by the site engineers of the GP in connection with the work.

7) Time is the essence of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time, the work order issued in his favour will be cancelled without assigning any reason therefore. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure, if any due to such a step would be recoverable from the unpaid bills/ security deposit of the bidder. This is apart from any other measure the undersigned may take include blacklisting of the contractors for future or forfeited the deposited earnest money.

8) Earnest money noted against the name of work @ 2.00% of the value of work will have to be deposited in the form of online mode. The earnest money will be converted into security money after acceptance. Balance 8.00% security money will be deducted from the bill to constitute 10.00% security money. The security money will be released as per norms.

9) The rate should be quoted in percentage both in figures as well as in words properly; otherwise the tender may be cancelled. **The quoted rate up to 2(two) decimal will be allowed.**

- 10) Incomplete tender will be rejected summarily. The successful bidders will have to execute a formal agreement (Model Work Contract in Annexure-11 given separately) on a Non judicial stamp worth Rs. 10/- (ten) within 7 working days from the date of issue of Letter of acceptance, after that work order will be issued.
- 11) No consumable materials will be supplied to the agency for any work from the office of the undersigned. Agency will be responsible for procuring all materials required for proper execution of work at his own cost.
- 12) For construction of road, power roller of 8 to 10 ton, Hand roller & Miller Mixer/ Spot Mix plant of 3-5 ton / hour capacity must be arranged by the contractor on his own cost.
- 13) No above rate put to tender of the schedule of works will entertained.
- 14) The successful bidder will have to abide by provisions of West Bengal contract labour (Regulation and abolition) Rules, 1972 as will be force from time to time. If no labour license is obtained and produced by the contractor payment will liable to be with held.
- 15) Claim for idle labour from contractor will not be entertained under any circumstances. No Claim will be entertained for any increase in Railways, ferri ghat and market price.
- 16) The Bank draft as earnest money deposited of the unsuccessful bidders will be released in due time.
- 17) If any successful bidder does not receive the work order within 7(Seven) days without any cause **OR** In case of unwillingness of the successful bidder (s) to accept the work order at his / their tendered rate the authority has right to take penal action against him & his work-order will be cancelled and the aforesaid amount will be forfeited in favour of Prodhan, Eroali Gram Panchayat fund..
- 18) For "Specification of work" the general specification as laid down in the P.W.D. central circle schedule of rates for work are to be strictly observed and binding on the bidder.
- 19) The materials brought at site for execution of work by the Agency/Contractor should be approved by the undersigned or by N.S. Concerned before use.
- 20) Rejected materials if any should be removed from the site forthwith at the own cost of bidder.
- 21) The contractor will have to clear the site after completion of work as per direction.
- 22) The amount of the work may increase or reduce as per necessity and availability of fund for which contractor will have no extra claim.
- 23) Measurement of materials will be as per specification of schedule and payment will be on net volume, rate should be quoted for net volume per unit of the materials.
- 24) General / special terms and condition if any will be applicable simultaneously.
- 25) The payment will be made after necessary deduction of GST, Cess, Income Tax etc. on actual measurement.
- 26) The payment will be made after fund is available in e-platform.

  
Prodhan  
Eroali Gram Panchaya

**C. List of Important Dates of Bids:**


1	Date of Issue of Notice Inviting tenders (Bid)		08/09/2020
2	Period (Date & Time) for downloading Bid Docs.	From	08/09/2020, 11:00 hrs.
		To	18/09/2020, 17:00 hrs.
3	Date & Time of submission Bids	From	08/09/2020, 11:00 hrs.
		To	18/09/2020, 17:00 hrs.
4	Pre-bid meeting		10/09/2020, 11:00 hrs.
5	Date & Time for opening Technical Bid		21/09/2020, 11:00 hrs.
6	Date & Time for Technical Evaluation		23/09/2020, 11:00 hrs.
7	Date & Time for opening Financial Bids		25/09/2020, 11:00 hrs.
8	Date & Time for Financial Evaluation		25/09/2020, 11:00 hrs.
9	Date of award of Contract		30/09/2020
10	Last Date of Bid validity		25/03/2021
11	Tender Inviting Authority :	Pradhan	
		Eroali Gram Panchayat	
		Eroali, Khargram, Murshidabad	
		PIN-742147	

  
Pradhan  
Eroali Gram Panchayat  
Eroali Gram Panchayat

**Memo No: 36A (10)/EGP****Date: 08/09/2020**

Copy forwarded for information and with a request for making an arrangement to display the notice for wide publicity to:-

1. The Sub Divisional Officer, Kandl Sub-Division, Murshidabad.
2. The Executive Officer, Khargram Panchayat Samity, Murshidabad.
3. The Sabhapati, Khargram Panchayat Samity, Murshidabad.
4. The DIO, Murshidabad with a request to display the notice in the District's web site.
5. The Pradhan, Parulia Gram Panchayat, Murshidabad.
6. The Pradhan, Khargram Gram Panchayat, Murshidabad.
7. Parbotipur Public Library, PS- Khargram, Murshidabad.
8. Office Notice Board of Eroali Gram Panchayat, Murshidabad.
9. Daily News Paper.
10. Tender file of this office.

  
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