



## SHORT TERM NOTICE INVITING QUOTATION

Sealed quotations are hereby invited from intending bonafide and reputed resourceful agencies having specialization for selling computer and accessories for at least three years. Agencies/Bidders who are interested in participating shall submit the rate along with copy of IT return (Assessment Year 2017-18), copy of PAN Card, trade license, certificate of experience.

Name of Work
Supply of one (01) Computer ( HP/Dell) with specified configuration - Gigabyte mother board, Core i5 9 <sup>th</sup> -generation processor, 8 GB RAM(DDR-4), 2TB HDD, 2GB graphics card and Monitor 20"/22" (HP/Dell), Mouse & Key board( Logitech), UPS Numeric Digital 600-EX-V.

### Schedule of Important Dates

Particular	Date and time
Date of publication of quotation	20-08-2019 at 11:00 AM.
Last date & time for submission of quotation paper	03-09-2019 at 2:00 PM.
Opening of quotation Paper	03-09-2019 at 3:00 PM.
Issue of work order	03-09-2019 after 3:00 PM.

#### Important notes:

1. Name of the work and due date of opening of quotation should be superscripted on the sealed cover of the quotation.
2. Rate should be quoted in figure as well as in words.
3. No quotation with price variation clause will be entertained.
4. Conditional quotation will not be accepted.
5. Existing WBFR will be considered for finalizing the acceptance of the the quotation.
6. Payments will be made on submission of bill in triplicate with challans through proper channel.
7. The undersigned have all the rights to accept or reject any quotation or the entire quotation process without assigning any reason what so ever may be.

Memo No. 904(7) Planning.

Additional District Magistrate (Dev.),  
Murshidabad

Dated: 20/08/2019

#### Copy forwarded for information and with the request to display the Tender Notice for wide publicity.

1. The Sub Divisional Officer (All), Murshidabad.
2. DIO, NIC with a request to upload this tender notice in the District website.
3. The District Information and Cultural Officer, Murshidabad.
4. The Nezarat Deputy Collector, Murshidabad Collectorate, Murshidabad
5. CA to the DM, Murshidabad for kind information of the authority.
6. CA to the ADM (Gen.)/ADM (LR.)/ADM (ZP.)/ADM (Dev.), Murshidabad.
7. Office Notice Board.

Additional District Magistrate (Dev.),  
Murshidabad