

Government of West Bengal
Office of the District Magistrate, Murshidabad
(District Planning Section)
Berhampore, Murshidabad.

Fax: 03482-250145, Phone: 03482-251650(O), email:dplo.msd@gmail.com

Memo No. /Planning

Dated: 10/06/2019

NOTICE INVITING TENDER

NOTICE INVITING TENDER NO. 01 OF 2019-20

| Last Date of application | Scrutiny of application | Issue of Tender paper | Dropping of Tender | Opening of Tender |
|--------------------------|-------------------------|---------------------------|---------------------------|-------------------------|
| 19.06.2019 upto 3.00P.M. | 20.06.2019 | 21.06.2019 upto 5.00 P.M. | 24.06.2019 upto 2.00 P.M. | 24.06.2019 at 4.00 P.M. |

Sealed tenders are hereby invited by the undersigned for the work mentioned in the Annexure-I from the bonafide and experienced Contractors, Registered Co-operative Societies formed by unemployed Engineers and Labour Co-operatives having credential of 50% of a single and similar Type of work within last 3(three) financial years (2016-17 onwards) and eligible to participate in the tender subject to the fulfillment of the following terms & conditions.

1) (a) Application for tender paper should be submitted to the District Planning Office, Berhampore, Murshidabad, Room No. 207, Murshidabad Collectorate within **3.00 p. m on 19/06/2019** along with valid **GST** registration, I.Tax, P.Tax, PAN Card and credential (in the form of work order, payment certificate and completion certificate of similar type single work executed within last 3(three) financial year)of the Engineer in charge / Appropriate authority (Govt. or statutory authority) and these must be submitted in original and self attested photo copy thereof the above noted documents .

(b) The original documents will be returned after scrutiny and the photocopy will be preserved by this office. Payment certificate must be of last 3 years (2016-17 onwards) for single and similar type of works done by the contractor. Partnership deed and other relevant papers (in case of registered Firm / company) should be produced at the time of application, if required.

2) Tender paper will be issued to the qualified contractors on **21/06/2019 upto 5.00 p.m.** The Undersigned is not bound to issue tender papers to all the applicants. Decision of the undersigned regarding issue of tender papers is final.

3) Tender papers will have to be deposited by hand in the sealed Tender Box kept at the chamber of the undersigned within **2.00 p.m on 24/06/2019**. Tender paper will not be received after the scheduled time and date will not be entertained. It will be **opened on the same date** and fixed time at the office of undersigned **at 4.00 p.m.** The intending tenderers may remain present at the time of opening of the offers.

4) Time is the essence of contract. The successful contractor must complete the work within the time specified for completion. No extension of time will be allowed except in special case. If any contractor fails to complete the work within the stipulated time the work order issued in his favour is liable to be cancelled without assigning any reason therefore. The undersigned may also proceed to get the balance work completed by any other means including through other contractors. The excess expenditure if any, due to such a step would be recoverable from the unpaid bills/security deposit of the tender. This is apart from any other penal measure the undersigned may take, including blacklisting of the contractors and forfeiture of earnest money, subject to the production of valid documents.

5) **Earnest money** noted against the name of work **@ 2% of the value of work** will have to be deposited in the form of Bank Draft on any National Bank in favour of the undersigned. The earnest money will be converted into security money after acceptance. Balance 8% security money will be deducted from the bill to constitute **10% security money**. The security money will be released as per norms. Engineer's co-operative will be required to deposit earnest money.

6) The rate must be quoted in percentage **both in figures as well as in words**. If the less amount is **more than 15%** of the estimated amount, **a rate analysis of the tendered amount would have to be provided** along with the Tender Paper. The tenderer must put his full signature, name &