



শিল্পের জয়

*Government of West Bengal*

**OFFICE OF THE DEPUTY DIRECTOR, ANIMAL RESOURCES  
DEVELOPMENT & PARISHAD OFFICER, MURSHIDABAD,  
BERHAMPORE, MURSHIDABAD**

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**Website:** <http://www.wbtenders.gov.in>

**Website (Notice only):** <http://www.darahwb.org>

## SET OF TENDER DOCUMENTS

Each set contains: -

- (1) Detailed Tender Notification Along With Specification.
- (2) Terms & Conditions for Submission of Tender.
- (3) Application form (Annexure-I).
- (4) Check List.
- (5) Format of Contractual Agreement.

**LAST DATE FOR ONLINE SUBMISSION OF TENDER (BOTH TECHNICAL &  
FINANCIAL): 9th October, 2018 (UP TO 2 PM)**

*Sd/-*

Deputy Director  
Animal Resources Development  
Parishad Officer, Murshidabad

## **TENDER NOTICE**

Tender is invited in sealed cover by the undersigned on behalf of Governor of West Bengal from Reputed suppliers having experience in broiler day old chicks supply for Rate contract valid for the period from Sept'18 to March'19 for supply of 15 units of broiler day old chicks (8 units at Berhampore Block & 7 units at Hariharpara Block @ rate of 600 DOCs per unit in 4 divided batches i.e. 150 nos per batch) for implementation of Innovative Poultry Productivity Project (IPPP) for broiler under National Livestock Mission 2017-18. Tender must be submitted within 7 days of notification date. In case a holiday falls on the date of opening then tender will be opened on next working day

### **1. Terms and condition**

- 1 Improved variety of broiler day old chicks in present market.
- 2 Minimum weight of broiler day old chick will be 35-40gms.
- 3 It should be good quality & healthy chick.
- 4 No broiler day old chick will be wet i.e. must be dry & fresh.

### **2. Minimum eligibility criterion**

(i) The bidder should be **reputed supplier having experience in this field.** .

### **3. Tender prerequisites**

- (i) Application in Annexure-I, self attested photocopies of PAN, Trade License (valid up to 31.3.2019) GST Registration Certificate,
- (ii) Duly certified copy of English version of pre-requisites as in (i) are to be furnished.
- (iii) In no case, Affidavit of any tender pre-requisites will be accepted.
- (iv) Original of Trade License/GST Registration Certificate, Exemption Certificate or any other document are required to be furnished when called for.

### **4. Rate**

- (i) **The quoted rate should be inclusive of all charges viz. Entry Tax, Delivery (up to Block Level ) packing & forwarding, loading, unloading, cost of transportation, insurance, etc. GST, if any, should be quoted separately in amount wherever applicable.**
- (ii) Rates quoted which are not as per specification mentioned in the Tender/Catalogue will not be accepted.
- (iii) Rate should be quoted in unit mentioned in the Catalogue. Tender with split rate & quantity will be rejected. Under no circumstances enhancement of rate whatsoever will be accepted after closing of stipulated time of submission of tender, whatever the reasons given thereafter save & except for any tax imposed by the Govt. Photocopy of Govt. Order in respect is to be submitted while claiming such increase. If there is no Excise Duty whatsoever, after submission of tender, it will not be allowed.
- (iv) Abnormally low rate of any item(s) quoted by a tendering firm in the offer with some malafide intention will not be accepted, if detected.
- (v) The authority does not guarantee purchase of invited quantity since it depends upon the actual requirement. Hence rate should be quoted accordingly.

**5. i) Last date & Time of Receiving Tender : 09.10.2018 up to 2.00 P.M**

**ii) Date & time of Opening of Tender: : 09.10.2018 at 2.30 P.M**

**6.** Deputy Director ARD and PO , Murshidabad reserves the right to refuse permission to any applicant without assigning any reason for the same & no challenge against such refusal will be entertained.

**7.** i) Tender (consisting of all tender documents & printed form etc.) neatly and duly filled in along with prescribed earnest money should be placed in sealed envelope (separate for each group) super scribed with the name of work, NIT no addressed to Tender Inviting Authority shall be dropped in the tender box kept the office Deputy Director ARD and PO , Murshidabad for the purpose within stipulated date & time.

ii) If the last date of receiving of tender document/application/remains closed for any unavoidable / administrative reasons, the application/Sale of Tender Documents/Receiving of Tender documents will be on the next working day on same time and place.

iii) Technical bid proposals are to be documented in TECHNICAL COVER. Rate is to be quoted in BOQ (Bill of Quantities) in FINANCIAL COVER. *Disclosure of Rate anywhere other than BOQ will lead to disqualification.* Name(s) of item(s) quoted in the BOQ should be stated in Application. Both Envelopes marked "Technical" and "financial" to be put in A Single cover and Submitted

**8.** Tender shall be opened by the Deputy Director ARD and PO , Murshidabad Division or his authorized representative on the mentioned date and time in the aforesaid office in presence of participating tenderers or their authorized representatives who may like to remain present. Only those bidders who fulfill all prerequisites will be considered for financial bid of tender.

**9.i).** An Earnest money deposit amounting to **Rs. 6500/=(Rupees Six thousand five hundred only )** is to be submitted to the undersigned issued in Favour of Deputy Director ARD and PO, Murshidabad in form of Bank Draft of any Nationalized Indian bank.

ii) Earnest Money will be released after finalization of tender and in the following cases:-

- a. Tender documents which are not valid.
- b. Sample(s) furnished by them is/are not acceptable.
- c. Expiry of validity of rate contract subject to successful supply, installation & commissioning.
- d. Since a panel of 2<sup>nd</sup> Lowest Rate(s) is/are to be maintained the Earnest Money Deposit(s) of such firm(s) will be retained up to 2(two) months from the date of approval of 1<sup>st</sup> Lowest Rate due to obvious reason. For such retention no interest shall be payable.
- e. In other cases, it will be released in due course.

**10.** Canvassing in connection with tender in any form is strictly prohibited and the tender submitted by the agencies those resort to canvassing will be liable to rejection.

**11.** The Tender Accepting Authority does not bind himself to accept the lowest tender and reserves the right to reject any tender or all the tenders received without assigning any reason what so ever. All the tenders in which any of the prescribed conditions including prerequisites are not fulfilled will be rejected

**12.** Each & every pages of Tender Form along with all other tender documents must be signed and stamped by the agency concerned.

**13.** In the event of the Tender being submitted by a Partnership Firm, it must be signed by a person holding the Power of Attorney, authorizing him to do so. Such Power of Attorney is to be produced with the tender.

**14.** In case of successful tenderer, the earnest money will be automatically converted into initial security deposit. The rest of the Security deposit will be deducted from the progressive bills thereby making a total security deposit of 10% of value of work.

**15.** The successful tenderers will have to execute agreement within 10 (ten) days from the date of receipt of the letter of acceptance, failing which, his tender will liable to be cancelled and the Earnest money deposited by him will be forfeited to the Government as per rule.

**16.** The security money, so deposited/ deducted, will be refunded after expiry of 6 (six) months from the date of completion of work.

**17.** Payment will be made on the basis of the work actually done by the contractor at site, measured, and approved by Department.

**18.** GST, Income Tax etc. will be deducted from the Contractor's Bill as per rule.

**19.** The tender for works shall remain open for acceptance for a period not less than 90 (ninety) days from the date of opening of Tenders. For the above period, the contractor has to keep tender open for acceptance.

**20.** Payment will be made when the Fund will be available.

**21.** Deputy Director ARD and PO , Murshidabad, is the tender inviting authority.

Deputy Director ARD and PO  
Murshidabad  
Date: 24.09.2018

Memo No.: 1979 /1(7)/Tender

Copy forwarded for information to the –

- 1) District Magistrate, Murshidabad.
- 2) Director, Animal Husbandry and Veterinary Services, West Bengal, Kolkata.
- 3) District Information & Cultural Officer, Berhampore, Murshidabad.
- 4) Establishment section of this office.
- 5) Notice Board of this establishment.
- 6) Post master, HPO, Berhampore, Murshidabad
- 7) Station master, Berhampore Court Railway Station

Deputy Director ARD and PO  
Murshidabad

**Annexure-I**  
**Application Format**

**(To be furnished in the Company's Official Letter Head Pad with Reference Number, Date, full Address with contact no. Telephone No. FAX No., e-mail No., Website etc.)**

Ref. No.

Date:

To

Deputy Director,  
A.R.D. & P.O., Murshidabad  
Berhampore,  
PIN: 742101

**Sub: Supply of Improved variety of broiler day old chicks at Berhampore & Hariharpara Block.**

Sir,

With reference to your N.I.T. No. **WBARD /DDARD/ Improved variety of broiler day old chicks/NIT-01/2018-19**, I am/We are furnishing my/our rates for the item tendered for as per your specification, terms & conditions.

Should this tender be accepted, I/We hereby agree to abide by & fulfill all the terms & conditions laid down in the online N.I.T. and the particulars available in the online N.I.T. & the details given in the specification/ Description or in default thereof to forfeit & pay the Governor of the state of West Bengal, or his successor in office the penalties/sums/or of money that may be imposed by the Deputy Director, A.R.D. & P.O., Murshidabad, the earnest money deposited herewith or from other money deposited by me/us or from the bills that will be payable to me/us for the supplies to be made.

I/We also agree that the decision of the Deputy Director, Animal Resources Development & Parishad Officer, Murshidabad in all matters in respect of this tender will be final & binding on me.

I/We also agree to execute on being called upon to enter into a formal agreement embodying the terms & conditions contained herein &/or on usual terms & conditions & on default on my/our doing so, the Earnest Money deposited by me/us will liable to be forfeited along with blacklisting of our firm for three years.

Yours faithfully,

Date:

Signature & office seal:

Name of the Firm:

Address with PIN:

## CHECK-LIST

### Information about Bidders

**(ONLY ORIGINAL DOCUMENTS ARE TO BE PHOTOCOPIED stamped self attested and submitted)**

<b>Serial</b>	<b>Description</b>	<b>Particulars</b>	<b>Page No.</b>
1.	Name of the Firm/bidder.		
2. (a)	Registered Address with PIN, Phone No., FAX, e-mail, website etc.		
(b)	Sole Owner/Partnership/Pvt. Ltd. /Limited Firm.		
3.	Name of the Person authorized to enter into & execute Contractual Agreement.		
4.	Earnest Money whether deposited, if not scanned original Exemption Certificate whether uploaded.		
5.	Scanned Original PAN Card whether uploaded.		
6.	<b>Scanned Original GST Registration Certificate &amp; GST Return Certificate (2017-18).</b>		
7.	Scanned Original Trade License whether uploaded.		
8.	Scanned credentials from reputed Broiler farms.		
9.	Scanned terms & conditions of tender (N.I.T.) digitally signed whether uploaded as a token of acceptance.		
10.	Application form in Annexure-I whether uploaded.		
11.	Rate quoted in the BOQ is whether incl. of all charges i.e. Delivery up to block level, Entry Tax, Packing & Forwarding, Insurance, loading/unloading & other incidental charges		

Signature of the Bidder with Date & Office Seal

**AFFIDAVIT-"Y"**

**(TO BE FURNISHED IN Non Judicial Stamp paper of appropriate value duly notarized)**

- 1. I,the undersigned do certify that all the statement made in the attached documents are true and correct .In case of any information submitted proved to be false or cancelled, the application may be rejected and no objection/claim will be raised by the under signed.**
- 2. The under signed also hereby certifies that neither our farm.**

.....  
**Nor any constituent partner had been debarred to participate in tender, suspended or black listed by any Government /semi Government/under taking department.  
Section/division /establishment during the last 5(five) years prior to the date of this NIT**

- 3.The under-signed would authorize and request any Bank, person, Firm or Corporation to furnish pertinent information as deemed necessary and /or as requested by the Department to verify this statement.**
- 4.The under-signed understands that further qualifying information may be requested and agree to furnish any such information at the request of the Department.**
- 5. Certified that I have applied in the tender in the capacity of individual/as a partner of a firm & I have not applied severally for the same job.**

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**Signed by an authorized officer of the firm**  
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**Title of the officer**  
-----  
**Name of the Firm with Seal**  
**Date.....**

## AGREEMENT

An agreement is being executed on today ( i.e. .10.2018) between

hereinafter referred to as supplier of **Improved variety of broiler day old chicks.**

And, The Deputy Director, ARD & PO, Murshidabad on behalf of Govt. of West Bengal hereinafter referred to the another part.

Terms and condition of the agreements are as follows :

1. Improved variety of broiler day old chicks in present market.
2. Minimum weight of broiler day old chick will be 35-40gms.
3. It should be good quality & healthy chick.
4. No broiler day old chick will be wet i.e. must be dry & fresh.
5. I shall supply the broiler day old chicks within 30 days from the date of supply order.
6. I am bound to pay demurrage as 10% of the tender amount if I fail the above terms & conditions.

Signature of DDARD & PO, Msd

Signature of the supplier

Witness-1

Witness-2



## **BOQ**

Tender Inviting Authority: Deputy Director, Animal Resources Development and Parishad Officer, Murshidabad

Name of Work: Distribution of **Improved variety of broiler day old chicks** for 2018-19 at Berhampore & Hariharpara Block under Murshidabad District.

Contract No: **WBARD /DDARD/ Improved variety of broiler day old chicks/NIT-01/2018-19**

<b>Name of the Bidder/ Bidding Firm / Company :</b>						
<b><u>PRICE SCHEDULE</u></b> (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only )						
<b>Sl. No.</b>	<b>Item Description</b>	<b>Quantity</b>	<b>Units</b>	<b>Estimated Rate in Rs. P</b>	<b>TOTAL AMOUNT Without Taxes in Rs. P</b>	<b>TOTAL AMOUNT In Words</b>
1	Improved variety of broiler day old chicks		Nos			
<b>Total in Figures</b>						
<b>Quoted Rate in Figures</b>						
<b>Quoted Rate in Words</b>						

