

OFFICE OF  
**THE DISTRICT MAGISTRATE  
& COLLECTOR**  
(DPRDO Section)



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Memo No..939/P&RD

Dated : 12/06/2018

**NOTICE INVITING TENDER (NIT)**

**(NIT NO. 01/PRD/NIT OF 2018)**

District Level Selection Committee (DLSC) is inviting offline tender from reputed ISO Certified Company/ firm for the following scope of work:

**SCOPE OF WORK:**

- Printing & Supply of One Lakh Fifty Thousand (Total-1,50,000 approx.) Answer-Scripts readable in OMR [Optical Mark Recognition] Sheet-Two Parts with Barcode (100 GSM, A4 Size) and Processing with dual scanning (Coding-Decoding) of OMR Answer sheets (inclusive of packing & splitting examination room wise) in the Office of the District Magistrate.
- Evaluation of Answer-Scripts in OMR Sheet i.e. Scanning, Processing of Answer-Scripts, compilation of data & evaluation, error free preparation of final merit list, supply of result in soft & hardcopy post and category wise.
- Randomization, preparation of admit cards & assist in data compilation

**TIME OF COMPLETION OF WORK :**

Entire work must be completed within 75 days from the date of Work Order. No extension of work completion period will be allowed.

**TECHICAL QUALIFICATIONS:**

The company or Firm should submit documentary proof in a sealed envelope in favour of the following:

1. Successfully completed similar nature of work i.e. evaluation of OMR Answer sheets at the offices under control of the District Magistrate/ Public Service Commission/ Various Recruitment Boards of Government of India or State Government /Joint Entrance Examination Board/Staff Selection Commission / School Service Commission/Public Sector Understanding .
2. Average annual turnover of 10 lakh during the last three financial years
3. Valid Trade License/ Certificate of Incorporation
4. Audited Balance sheet for the last three financial years
5. Last Income Tax return statement
6. GST Registration number
7. ISO 9001:2008 Standard Registration