

**Murshidabad Zilla Parishad**  
**Panchanantala : Berhampore**  
**Phone- 03482 - 253376, Fax – 03482 – 250527**  
**e-mail: [secretary.zp@gmail.com](mailto:secretary.zp@gmail.com) & [aeomsd@yahoo.com](mailto:aeomsd@yahoo.com)**

## NOTICE INVITING TENDER

### NOTICE INVITING TENDER NO. MSD/28/2016-17

For and on behalf of the Murshidabad Zilla Parishad, the **Addl. Executive Officer**, Murshidabad Zilla Parishad, invites sealed percentage rate tenders for following work by two cover system up to **13.00 hours 11/04/2017 (Tuesday)**. Pre-qualification documents in a separate cover and Bid document with schedule rate in another cover are to be submitted by the Bonafied Outsiders who satisfy the terms and conditions set out in pre-qualification document.

Last Date of Dropping Tender (to be dropped in the Tender box)	:	11/04/2017 up to 01.00 pm
Date of Opening of Technical bid by the Tender Selection Committee	:	On 11/04/2017 at 2.00 pm
Date of Opening of Financial bid of the bidders who qualified in Technical bid by the Tender Selection Committee	:	On 12/04/2017 at 2.00 pm

Tenderers may be remain present during opening otherwise no claim will be entertained in respect of any discrepancy in the Tender.

1% of the billed amount will be deducted from the bills of the contractors for Cess in terms of the Building and other Construction Workers' Welfare Cess Act 1996.

Required Earnest Money as shown in the column below should be deposited in IDBI Bank Account No. **0257104000108225**, IFS CODE – **IBKL0000257** in favour of **MZP Tender A/C**, through RTGS/NEFT/CBS System only. The NIT No., Serial No. and/or UTR number should be clearly mentioned on the deposit challan. Payment made otherwise will be rejected.

Sl. No	Name of the work	Class of Contractors	Estimated Cost (Rs.)	Earnest Money (Rs.)	Cost of Bid Document (Rs.)	Completion Time (days)
(1)	(2)	(3)	(4)	(5)	(6)	(7)
1	Supply of Materials for Construction of Concrete Road from Khodabondopur Katab's house to Ajad Aktar's house of Vill: Paranpara under Arjunpur GP of Farakka Block, Msd. [MGNREGA Fund]	"Do"	254308/-	5086/-	500/-	30

2	Supply of Materials for Construction of Concrete Road from Selim Aktar's house to Sukuruddin's Pan shop of Vill: Mahadebnagar under Mahadevnagar GP of Farakka Block, Msd. [MGNREGA Fund]	"Do"	257595/-	5152/-	500/-	30
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**TERMS & CONDITIONS**

1. Intending Tenderer may collect rate schedule from the office of Murshidabad Zilla Parishad on & from 29/03/2017 to 11/03/2017 (upto 01.00 pm).
2. All eligible contractors shall have to produced to necessary credential in support not less than 40% of the Estimated Amount put to Tender or satisfactory execution of similar nature of works and not older than five years.
3. Tender which should always to sealed in a covers with the name of work and NIT No. and SI No. of the work written on the envelop will be received by the Office as per NIT and tender will be opened on the day and the hours by the Tender Committee of Murshidabad Zilla Parishad.
4. **Eligibility criteria for all Contractors:-**
  - a. VAT registration Certificate with up to date return, Professional Tax Challan (2016-17) valid up to date of opening of the tender.
  - b. Achieved in any one year during last five years in the same name and style (excluding current year) a minimum financial turnover at least **100%** (civil engineering construction works /electrical works) of the Estimated Amount put to Tender. The turnover will be indexed at the rate of 8% for a completed year.
  - c. The credential should be submitted at least **40%** of the amount put to Tender during last 3(three) years in the same nature/style of single work & completed the work successfully.
  - d. The Credential should be in the name & style of the intending tenderer only, and not in the name and / or style of any of the Partner(s).
  - e. Income Tax return should be submitted for the last 3(three) financial years with the tender documents.
  - f. Professional Tax receipt Challan for the year 2016-17, VAT registration Certificate with up to date return & Pan Card should be submitted.
  - g. A prospective bidder shall be allowed to participate in the work either in the capacity of individual or as a partner of a firm. If found to have applied severally in a single work, all his applications will be rejected for that work.
  - h. The partnership firm shall submit the registered partnership deed and the company shall furnish the Article of Association and Memorandum.
  - i. Receipt copy of deposit (Earnest money) challan should be submitted with the tender documents.
  - j. A printed letter Head Pad of the concerned agency must submit with the tender.
  - k. Original copy of Affidavit attested by Notary Public should be submitted/uploaded with the tender documents
5. Only original papers in support of the copies submitted may be produced as & when asked for.
6. Acceptance of tender will rest with authority as shown in the list enclosed, who does not bind himself to Accept the lowest or any tender and reserves to himself the right to reject any or all of the tenders received, without assigning any reason. In this context the discretion of the Tender Committee will be final and binding upon the Tenderer. The Murshidabad Zilla Parishad authority also reserves the right to distribute a particular work amongst more than one contractor without assigning any reason.
7. The contractor whose tender is accepted will be required to furnish security deposit for the due fulfillment of his contract amounting 10% (ten percent) of the total value of work actually done. The earnest money shall be converted as a part of the security money and the balance shall be realized by deduction from each progressive bill so that the total deduction together with earnest money already taken constitutes 10% of the total value of the work actually done.
8. Before tendering, in intending tenderers should thoroughly be acquainted with themselves with the proposed work and site by local inspection and take into consideration the difficulties likely to be involved in the execution of works in all respect including difficulties in procurement of labour, materials, transport, communication, climatic condition, nature of soil, scarcity of water, availability of local labour, rate

prevailing in the locality, availability of land for borrowing earth etc. All these factors should be taken into consideration before quoting rates as no claim what so ever will be entertained, in any of these accounts afterwards.

9. Contractors must produce VAT registration Certificate with up to date return, Professional Tax Challan (current), obtained from the competent authorities and other relevant papers / certificates as directed for being entitled to receive tender forms issued under any special circumstances to the tenders shall be rejected if they are not accompanied by such certificates.
10. It would also be noted by the Contractors that no subsequent letter other than the contract in standard form qualifying the terms and conditions of the contract will be entertained and such letter will not only invalidate the tender but will also call for disciplinary action against the contractor.
11. The rates quoted by the contractors should include W.B. VAT and other taxes liable under local rates.
12. All works are to be done according to the schedule of rates of PWD / PW (Roads) Directorate. The contractors will have to do work on the basis of schedule attached with the tender and they should quote rate of the printed tender form and in the enclosed schedule. The rate of percentage quoted should be both in words and figures and in words "below" or "above" or "at par" the estimated rates mentioned in the schedule attached with the tender. The percentage quoted will be applicable to both the total amount as well individual items. When a contractor signs tenders in Indian Language the total amount tendered should also be written in the same language. In case of illiterate contractors the rates tendered should be attested by a witness.
13. All corrections in the tender are to be signed and dated by contractors, illegible, irregular, incomplete tenders are liable to rejection.
14. This notice additional terms and condition if any will form part of contract. They must be submitted along with tender form duly signed by the contractor, failing which the tender is liable to be cancelled.
15. The tenderer should mention in the tender his full postal address.
16. Canvassing in any form will make the tenderer liable for rejection.
17. The power of attorney which may be characterized as agency agreement will not be accepted without specific order of the government.
18. The tenderers are requested to be present at the time when the tenders will be opened and read out by the Addl. Executive Officer, Murshidabad Zilla Parishad and to put initial in the register as a token of witness.
19. Successful tenderers shall have to furnish duplicate tender with schedule of rates, quotations, additional terms and conditions tender notice duly signed by him/them within fifteen days positively from the date of receipt of written intimation of acceptance of tender, failing which his tender will be rejected and the earnest money deposited will be forfeited to the Govt. and letter of acceptance of tender and work order if issued will be treated as cancelled.
20. Submission of still photograph at three stages i.e. pre, ongoing and post work and sign board containing all the scheme details in permanent nature at the work site is mandatory for payment of bill/bills.
21. Payment of bill will be made as per availability of fund. No claim for delay of payment due to non availability of fund will be entertained. At the time of payment of each bill IT & ST will be deducted in terms of section 194( i ) of the Income Tax Act, 1961 and in terms of Notification of ST Act of Govt. of West Bengal.
22. In case of any Strike and Holiday falls on the last date schedule for Dropping of Tender the same be treated operative just after the next working day.
23. Intending tenderer must declare if there is any other Firm of Firms having common or identical interests with them.
24. The undersigned also reserves the right to reject any or all of the tenderer as received without assigning any reason.
25. In case of Registered Engineers' Co-operative / Registered Labour Co-operative shall have to participate in the tender with required amount of Earnest Money as per latest G.O.

Sd/-

**Addl. Executive Officer,  
Murshidabad Zilla Parishad**

**Memo No. 689(3)/ZP**

**Dated : 29/03/2017**

**Copy of NIT No. MSD/28/2016-17 forwarded for information to the:-**

1. Sabhadhipati, Murshidabad Zilla Parishad.
2. Sahakari Sabhadhipati, Murshidabad Zilla Parishad.

3. Karmadhakshya, Purta-Karya-O-Paribahan Sthayee Samity, Msd Zilla Parishad.

Sd/-  
**Addl. Executive Officer,  
Murshidabad Zilla Parishad**

**Memo No. 689/1(19)/ZP**

**Dated : 29/03/2017**

**Copy of NIT No. MSD/28/2016-17 forwarded for information to the:-**

1. District Magistrate, Murshidabad.
2. Secretary, Murshidabad Zilla Parishad.
3. District Engineer, Murshidabad.
4. Finance Controller & Chief Accounts Officer, Murshidabad Zilla Parishad.
- 5-10. Member, Tender Selection & Purchase Committee, Murshidabad Zilla Parishad.
- 11-19. All Karmadhakshya, Murshidabad Zilla Parishad.

Sd/-  
**Addl. Executive Officer,  
Murshidabad Zilla Parishad**

**Memo No. 689/2(46)/ZP**

**Dated : 29/03/2017**

**Copy of NIT No. MSD/28/2016-17 forwarded with a request to display in the Notice Board to the:-**

- 1-7. Executive Engineer, I&WD / PWD-I & II / PW(Roads)-I & II / P.W. Construction Board / CPWD-I, B.B.Zone, Murshidabad Divn.-I.
- 8-12. Sub-Divisional Officer, Sadar / Domkal / Lalbagh / Kandi / Jangipur, Murshidabad
- 13-39. Executive Officer, All Panchayat Samities of Murshidabad District.
40. Executive Engineer, WBSRDA, Msd. Divn., Murshidabad Zilla Parishad.
41. Principal Secretary to the Govt. of West Bengal, Deptt. of P & RD., Joint Administrative Building, Block HC-7, Sector-III, Salt Lake, Kolkata-106. This is as per Memo No. 2819 / PN / O / I / IS- 2 / 08, dated 09.07.2008.
42. DIO/DIA, NIC, Murshidabad with a request to publish the notice in the District Website.
43. Murshidabad District Builder's Association, Foujdari Court Compound, P.O. Berhampore
44. Murshidabad District Allied Contractors Association, N.H.-34, (Near Ranibagan Traffic More), P.O. Berhampore, Murshidabad.
45. Murshidabad District Labour Co-Op. Association., Berhampore Lodge, Laldighi, P.O. Berhampore.
46. Murshidabad District Engineer's Co-Op. Association., Near Girl's College, P.O. Berhampore.

Sd/-  
**Addl. Executive Officer,  
Murshidabad Zilla Parishad**

**Memo No. 689/ 3(3)/ZP**

**Dated : 29/03/2017**

**Copy forwarded for information to:-**

1. Directorate of Information & Public Relations, Block-I, Top Floor, Writers' Buildings, Kolkata -1.
2. District Information & Cultural Officer, Murshidabad.
3. Assistant Labour Commissioner, 120, B.B. Sen Road, Berhampore, Murshidabad.

Sd/-  
**Addl. Executive Officer,  
Murshidabad Zilla Parishad.**